

ROBERT J. HOCHSTIM
SCHOOL OF RADIOGRAPHY
CATALOG/ WEBSITE

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■ INTRODUCTION

The Robert J. Hochstim School of Radiography appreciates your interest in our program. Our accredited program, founded in 1945, is the oldest in New York State. The Department of Radiology at South Nassau Communities Hospital takes pride in operating as one of the most modern and state of the art faculties in the New York area. The program has grown along with the Department of Radiology by acquiring new technologies in Computerized Tomography (CT), Magnetic Resonance Imaging (MRI), Mammography, and Ultrasound to meet the needs of the community. A certificate in Medical Radiography is awarded upon satisfaction of graduation requirements.

■ RADIOGRAPHY AS A CAREER

Medical radiographers are on the front line of patient care as part of the allied healthcare team. Radiography is the art and science of using ionizing radiation to provide images of organs, bones, and vessels that comprise the human body. Radiologists are physicians that interpret these images. The radiographer is an essential member of the healthcare team who has critical responsibilities with the care and needs of the patient. These responsibilities include: patient interaction, accurately positioning the patient for different types of diagnostic procedures, ongoing patient assessment and utilization of proper technical factors and the production of quality radiographic images to be interpreted for diagnoses.

Employment opportunities are numerous in the field of radiology. Graduates are needed in hospitals, doctors' offices, imaging centers, and clinics. Various shifts are also available for diverse life styles. Salaries for entry level radiographers are competitive with other health professionals with similar educational backgrounds. With experience and education in radiography, one can advance in various directions including: supervisory, management, education, research, technical representative and other application specialty positions. There are also other imaging modalities, which a technologist can advance, i.e.: Computerized Tomography (CT), Magnetic Resonance Imaging (MRI), Cardiac Interventional Radiography (CI), Bone Densitometry, Quality Management (QM), Vascular Interventional Radiography (VI), and Mammography (M).

■ MISSION STATEMENT OF THE SCHOOL OF RADIOGRAPHY

The *MISSION* of the Robert J. Hochstim School of Radiography is to provide the students with an education to become competent entry level radiographers that will provide the highest quality of professionalism, academic, technical and clinical competence in providing healthcare service to our patients and community.

■ GOALS OF THE SCHOOL OF RADIOGRAPHY & STUDENT LEARNING OUTCOMES

Goal 1: Students will demonstrate clinical competence.

Student Learning Outcomes:

- Students will select appropriate technical factors for imaging studies
- Students will apply appropriate positioning skills
- Students will practice and apply appropriate radiation protection

Goal 2: Students will exhibit professionalism.

Student Learning Outcomes:

- Students will utilize professional judgment
- Students will understand the significance of being punctual and in adhering to proper attendance policies

Goal 3: Students will develop effective communication skills.

Student Learning Outcomes:

- Students will demonstrate effective verbal communication skills with patients and with peers
- Students will demonstrate effective written communication skills with patients and with peers

Goal 4: Students will be able to critically think effectively and problem solve in the performance of their duties.

Student Learning Outcomes:

- Students will demonstrate an organized approach to non routine studies.
- Students will constructively evaluate radiographic images.

■ ACCREDITATION

The School of Radiography is accredited by the Joint Review Committee on Education in Radiologic Technology {JRCERT- 20 North Wacker Drive, Suite 2850, Chicago, IL, 60606-3182, (312)-704-5300, www.jrcert.org}, and registered by the New York State Department of Health Bureau of Environmental Radiation Protection (NYSDOH-BERP), Corning Tower, Empire State Plaza, 12th Floor, Room 1221, Albany, NY., 12237, (518)402-7580 (www.health.ny.gov). At this present time, the program is awaiting recent site visit accreditation results. Previously the program maintained an 8 year accreditation status.

■ SPONSORSHIP

For more than 75 years, South Nassau Communities Hospital has dedicated itself to quality healthcare services for residents of western Long Island's south shores. As a progressive teaching hospital, South Nassau offers varied comprehensive services to meet the health care needs of all stages of life. Many medical specialties are represented at the hospital and are supported by advanced diagnostic, therapeutic, and rehabilitative approaches. South Nassau places

significant emphasis on public education, clinical research, support groups, and counseling programs. The hospital has achieved its reputation as a center for medical excellence by following the principles of caring, innovation, and commitment by "touching lives, one patient at a time".

■ **MISSION STATEMENT OF THE SPONSORING INSTITUTION**

South Nassau Communities Hospital is committed to providing high quality, comprehensive and easily accessible health care services to all residents of the South Shore communities in a manner which reflects a culture of excellence, personalized cultural competent care, and innovation.

■ **VISION OF THE SPONSORING INSTITUTION**

To provide compassionate care, comprehensive services, and a commitment to excellence that results in the recognition by employees, physicians, patients and payers that South Nassau Communities Hospital is the best place to work; the best place to practice medicine; and the best place to receive care.

■ **VALUES OF THE SPONSORING INSTITUTION**

Community Priority: We pledge above all to provide for the healthcare needs of our communities

Accountability: We take responsibility for our actions

Resources: We believe that our employees and physicians are our most valued resources

Excellence & Ethics: We are committed to the highest standards of health care delivery and outcomes
We value honesty, consistency, and treating others, as we want to be treated

■ **ACADEMIC CALENDAR**

The full time, 24-month program begins each September and operates Monday through Friday, from 8:00 a.m. to 4:00 p.m. The program offers the following holidays and vacations:

<i>OBSERVED HOLIDAYS</i>		<i>SCHEDULED VACATIONS</i>
COLUMBUS DAY	Monday, October 12, 2020	<u>JUNIOR VACATIONS:</u> Winter: December 18 – December 24, 2020 Spring: March 29 – April 2, 2021 Summer: July 19 – July 30, 2021
THANKSGIVING DAY+	Thursday, November 26, 2020	
FRIDAY AFTER THANKSGIVING	Friday, November 27, 2020	<u>SENIOR VACATIONS & GRADUATION:</u> Winter: December 28, 2020 – January 5, 2021 Spring: April 5 – April 9, 2021 Graduation: August 4, 2021(tentative)
CHRISTMAS DAY	Friday, December 25, 2020	
NEW YEARS DAY	Friday, January 1, 2021	
PRESIDENT'S DAY	Monday, February 15, 2021	
MEMORIAL DAY	Monday, May 31, 2021	
INDEPENDENCE DAY	Monday, July 5, 2021	
LABOR DAY	Monday, September 6, 2021	

■ **ADMISSIONS AND APPLICATION REQUIREMENTS**

ADMISSIONS:

The program accepts up to 10 students for admission. For consideration into the program, it is recommended that all applications and other required documents be submitted on a timely basis. Program applications are available from October 1st, through February 28th. Applications received after the deadline will be considered on a space available basis.

APPLICATION REQUIREMENTS:

- ◆ Application fee (non-refundable) of \$100.00 by check or money order payable to South Nassau Communities Hospital
- ◆ Completed and signed application form (pages 8-9)
- ◆ Personal essay
- ◆ * *Official* high school transcript or GED transcript of completion signed by a school official.
- ◆ * *Official* college transcript indicating a conferred Associates degree, or higher, by an accredited institution with a cumulative GPA \geq 2.5
- ◆ Entrance Examination with a passing grade of 70 or better
- ◆ Deadline for completion of the application is March 1st

****Only WES (World Education Services) translated foreign transcripts will be accepted.***

All applicants meeting the qualifications specified by the program will be notified by mail and are required to have a personal interview with the admissions committee. Applicants living abroad will be granted a telephone interview. The purpose of the interview is to assess the applicant's communication skills and maturity and answer questions the applicant may have concerning the profession, the program, or the institution.

■ **ENTRANCE EXAMINATION:**

The Entrance Examination is given in December, January, and February, and as deemed necessary. The reservation form for the entrance examination is provided at the end of this catalog (page 10).

■ **TECHNICAL STANDARDS**

All candidates accepted and retained in the program must have:

- ◆ sufficient eyesight to observe patients and evaluate radiographic quality;
- ◆ sufficient hearing to help with patient needs and to express themselves verbally with other health care workers;
- ◆ sufficient nonverbal, verbal and written skills in English to express needs promptly and effectively;
- ◆ sufficient gross and fine motor coordination to respond promptly, manipulate equipment, lift a minimum of 30 pounds and insure patient safety;
- ◆ satisfactory intellectual and emotional functions to exercise independent judgment, critical thinking and discretion in the performance of medical imaging procedures.

■ REQUIREMENTS FOR GRADUATION

Students must successfully complete each course with a minimum grade of 80% and have satisfactorily completed each Clinical Performance evaluation and Clinical Competency Examination to be eligible to graduate from the program. At this time they will be eligible to:

- Apply for the New York State License as a Radiologic Technologist (NYSDOH-BERP)
- Apply for the American Registry of Radiologic Technologists (ARRT) examination

■ ADVANCED PLACEMENT

Assuming there is a vacancy, the program will consider accepting a student who has had previous training in radiography (domestic) using the following evaluation criteria:

- ◆ Evaluation of the applicant's complete official transcript *;
 - ◆ Completion of the entire application process;
 - ◆ Evaluation of a comprehensive examination given by the program;
 - ◆ Interview with the Admissions Committee
- * The program faculty will determine the amount of credit granted.

■ TRANSFER OF CREDITS

The program does not accept educational credits from other institutions. All courses must be taken during the normal progression of the program for an incoming junior student. The only exceptions will be for Advanced Standing students who have had previous training in Radiology within the past 2 years. Each Advanced Standing student will be evaluated on an individual basis and awarded at the discretion of the program director/faculty.

■ VETERANS CREDIT EVALUATION POLICY

This institution will inquire about each veteran or veteran benefits eligible person's previous education and training, and request transcripts from all prior institutions, including military training, traditional college coursework, and vocational training. Previous transcripts will be evaluated and credit will be granted, as appropriate.

■ NON-DISCRIMINATION POLICY

The program does not discriminate on the basis of age, gender, race, color, religion, creed, sexual orientation, disability, marital status, veteran status, or national and ethnic origin or any other factors prohibited by law, in administration of its educational and admission policies. This policy applies to both student admissions and faculty appointments.

■ RADIATION SAFETY POLICY (ALARA)

Ionizing radiation can be dangerous to the patient and the user. The program complies with the ALARA ("As Low As Reasonably Achievable") concept of administering radiation. The radiographer, through education, understands radiation and applies that knowledge safely in producing quality diagnostic examinations. In accordance with the ALARA concept this program has the following levels for exposure that should not exceed:

- 1.25 mSv/quarter (125 mRem/quarter) of deep whole body radiation according to the radiation monitoring report.
- 5 mSv/year (500 mRem/annual) of deep whole body radiation according to the radiation monitoring report.

At this level, students will be counseled regarding their exposure. Students will not exceed State and Federal guidelines for radiation exposure.

■ PREGNANCY POLICY

A female student may, at her own discretion and by her own decision, report a suspected or confirmed pregnancy to the Program Director. Should she voluntarily choose to declare this suspected or confirmed pregnancy, she must do so in writing and submit this document to the Program Director. Upon receiving this declaration, four options will be presented to the student:

Option 1:

She may voluntarily choose to continue in the program with full knowledge of the exposure risks associated to herself and the fetus without any modifications to her schedule or clinical rotations. She will be given the opportunity to have counsel with the Radiation Safety Officer (RSO) regarding ALARA limitations and reinforcement of protection practices. She will be issued a fetal monitor along with her bimonthly OSL dosimeter. A signed document from her obstetrician declaring her clearance to participate fully in the program without any limitations is necessary in this option. Maternity leave granted for a vaginal delivery will be four (4) weeks. Maternity leave granted for a Caesarean Section will be six (6) weeks. All program requirements are necessary for successful completion of the program, including making up additional time owed after established graduation date.

Option 2:

She may voluntarily choose to withdraw from all clinical rotations while continuing academic lecture courses for the duration of her pregnancy. A signed document from her obstetrician declaring her clearance to participate in only academic lecture requirements is necessary in this option. Maternity leave granted for a vaginal delivery will be four (4) weeks. Maternity leave granted for a Caesarean Section will be six (6) weeks. All program requirements along with incomplete and deficient clinical rotations, as determined by the Program Director, must be made up upon return from maternity leave up to and including after the established graduation date.

Option 3:

She may voluntarily choose to continue in the program with full knowledge of the exposure risks associated to herself and to the fetus with modifications to her clinical rotation schedule. Modifications are exclusion of any "live" ionizing radiation exposures, including but not limited to portable, fluoroscopic, and operating room rotations. She will be given the opportunity to have counsel with the RSO regarding ALARA limitations and reinforcement of protection practices. She will be issued a fetal monitor along with her bimonthly OSL dosimeter. A signed document from her obstetrician declaring her clearance to participate with these clinical modifications is necessary in this option. Maternity leave granted for a vaginal delivery will be four (4) weeks. Maternity leave granted for a Caesarean Section will be six (6) weeks. All program requirements, including deficiencies in the aforementioned clinical rotations are necessary for successful completion of the program including making up these additional clinical rotations after established graduation date.

Option 4:

She may voluntarily choose to withdraw or declare a leave of absence. A leave of absence may require starting the junior or senior year from the beginning depending upon the level of education at the time of declaration. This will be determined by the faculty and take into account the current academic grades and amount of course and or clinical completion. With a granted leave of absence, the program will guarantee a seat to the student up to one year after the baby's delivery date. After one year, the student is not guaranteed a seat and would need to reapply with other applicants for the impending September semester.

Note: The student, at any time, may voluntarily "declare" or "undeclare" her pregnancy. This must be in writing and submitted to the program director.

Exposure limits during the pregnancy are based on recommendations appearing in NCRP Handbook 39, which states that exposure should not exceed 5 mSv (500 mRem) (to the fetus) during the entire gestational period (approximately 0.5 mSv/month) (50 mRem/month). The Radiation Safety Officer will review specific precautions with the student. A second radiation-monitoring device is provided to monitor fetal dose. This device is worn at waist level at all times beneath a lead apron. Proper radiation protection practices regardless of pregnancy are expected by all individuals working with ionizing radiation. Protective aprons and thyroid collar shields are provided for all students and all students are responsible for using them appropriately. All policies regarding radiation safety can be accessed on the South Nassau intranet website (SNCH.net)

■ ACADEMIC COURSE POLICY

LECTURE COURSES:

The program follows a numerical grading system. Students must achieve a minimum grade of 80% in each course. Anything below an 80% is considered a failing grade. The instructor establishes his/her own expectations for the course and arranges test and quiz schedules accordingly. Students are encouraged to discuss any issues related to the course with the course instructor. If a student fails a completed course, the student will be evaluated by the Program Director/Advisory Board Committee regarding their continuation in the program. The Program Director/Advisory Board will evaluate the course grade achieved by the student and make a determination of the status of the student in the program. This determination will be decided as follows:

1. If the student has failed a course with a grade of 76% or below, they will be dismissed from the program immediately.

2. If the student has failed the course with a grade of 77% - 79%, and has maintained a cumulative average of 85% or above in the program, the student will be given the opportunity to pass a comprehensive examination on the failed course within four weeks of the completion date of the course.
 - a. If a passing grade of at least 85% is achieved on the examination, the student will be granted a passing grade of 80% for the course. At no time could the student finish the course with a grade higher than 80%.
 - b. In an effort to continue in the program, the student will be given only one opportunity to pass this comprehensive examination.
 - c. A student will be given only one opportunity to sit for a comprehensive examination to achieve a passing grade in a failed course in the two-year program.
 - d. If a student utilizes a comprehensive examination to achieve a passing grade in a course, but fails an additional course thereafter, they will be dismissed immediately from the program.

Should the Program Director/faculty believe that the student does not comprehend the material given in a course, regardless of the course grade earned, the Program Director has the right, at his/her discretion to suggest any additional course of action, including, but not limited to, retesting, additional presentations or retaking the entire course. The student is responsible for any missed coursework covered during his/her absence(s). Cheating is a cause for suspension and may be cause for dismissal from the program (see Honor Code). All students are expected to be prepared for class, behave respectfully, and conscientiously while in the classroom. Any student who is found to be unprepared, disruptive, or disrespectful will be asked to leave and be disciplined accordingly including possible dismissal from the program. Any student who wishes to challenge a final course grade has 30 days after the end of the course to appeal the grade. This request must be made in writing and presented to the Program Director.

■ **PROGRAM CURRICULUM**

During the two-year program, the student will receive 2854 total hours of educational training, which comprises 2289 hours of clinical training and 565 hours of didactic education. At no time shall the student exceed more than 40 hours in any given week. The program operates on a 50-minute clock hour. The curriculum will cover, but is not limited to the following courses:

JUNIOR COURSES:

Clinical Experience I & II
 Introduction to Radiography
 Evaluation of Radiographic Images I, and II
 Human Structure and Function I and II
 Medical Ethics and Law
 Medical Terminology
 Methods of Patient Care
 Principles of Radiographic Exposure
 Radiation Physics
 Radiation Protection
 Radiographic Procedures I and II

SENIOR COURSES:

Clinical Experience III & IV
 Evaluation of Radiographic Images III and IV
 Human Structure and Function II
 Imaging Equipment
 Introduction to Computer Literacy
 Introduction to Cross Sectional Anatomy
 Introduction to Quality Assurance
 Mammography
 Principles of Radiation Biology
 Radiographic Image Acquisition
 Radiographic Pathology
 Radiographic Procedures III and IV

During the weekly clinical rotations, the student will have opportunities to experience all areas of the Radiology Department. This includes but is not limited to: Fluoroscopy, Emergency Room, Portable Radiography, Operating Suites, CT, MRI, Interventional Radiography, and Ultrasound.

■ **PROGRAM STATISTICS**

Over the past five years, 49 students have enrolled into the program and 49 have successfully graduated.

STATISTICS FOR THE CLASSES OF 2014- 2018		Note: <i>Any further information regarding the program statistics or program data can be accessed through the www.jrcert.org website.</i>
Completion rate	92 %	
Attrition Rate	8 %	
First Time ARRT Pass Rate	99 %	
Job Placement Rate (within 12 months)	100 %	
2018 Annual Completion rate	100 %	

■ **ACCOMMODATIONS FOR PEOPLE WITH DISABILITIES**

In accordance with Section 504 of the Federal Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, the program strives to make reasonable adjustments in its policies, practices, services, and facilities to ensure equal opportunity for qualified persons with disabilities to participate in the program and activities.

■ **FINANCIAL AID**

The program participates in the New York State Tuition Assistance Program (TAP); however, it does not participate in Title IV Federal Programs. The student is responsible for contacting and applying for assistance; HESC 1-888-NYS-HESC.

■ **PROGRAM FEES: (All costs are always subject to change)**

ITEM	COST	DUE
Application fee (nonrefundable)	\$100.00	Upon submission
Entrance Examination	\$75.00	Date of examination
Tuition: Acceptance deposit	\$ 500.00	Upon Acceptance
Junior tuition	\$8000.00	1 ST day of Junior year
Senior tuition	\$8000.00	1 ST day of Senior year
Textbooks (estimated)	\$900.00	Purchase of books
Uniforms (estimated)	\$250.00	Purchase of uniforms
CPR Course	\$ 65.00	Junior year
ARRT Examination Fee	\$200.00	May of Senior year
NYS DOH Licensing Application Fee	\$120.00	May of Senior year
Registry Review (estimated)	\$200.00	May of Senior year
ASRT membership (Seniors only)	\$35.00	September of Senior Year

■ **REFUND POLICY**

The following refund schedule will be granted if the student decides to withdraw from the program during the:

- First week of classes.....80% refund
- Second through fourth week.....25% refund
- After fourth week.....No refund

Note: The initial deposit in the amount of \$500.00 is nonrefundable. No refund will be granted after four weeks in the program should the student withdraw from or be dismissed from the program for academic or behavioral issues.

■ **MODIFICATION OF FEES, POLICIES AND CURRICULUM**

Apart from anything contained in this catalog, the program administration expressly reserves the right, where it deems advisable:

- ◆ to change or modify its schedule of tuition and fees;
- ◆ to modify existing policies and create policies as necessary;
- ◆ to withdraw, cancel, reschedule or modify any course, program of study or any requirement in connection with any of the foregoing.

STUDENT SERVICES

■ **HOUSING AND CHILD CARE**

South Nassau Communities Hospital does not provide housing or childcare services.

■ **HEALTH SERVICES**

A physical examination is required upon enrollment. It is provided by the hospital without cost to the student. Should an individual's Titer test negative for rubella or rubeola, the MMR vaccine is required by the New York State Department of Health. **No student will be permitted to start the program without proper immunizations as required by the sponsoring institution.** An annual PPD test and/or chest x-ray may be required and provided by the Hospital at no charge. The hospital Personnel Health Services provides the Hepatitis B vaccination series and the seasonal influenza vaccination to students at no charge. Should a student choose to decline the Hepatitis vaccination, a letter of declination must be signed. Students are encouraged to obtain their own health insurance while attending the program since South Nassau Communities Hospital does not offer health insurance to students. Students are responsible for all of their own personal medical expenses incurred.

■ **HOSPITAL SECURITY**

The hospital operates a Department of Safety and Security. Security is provided on a 24 hour/7days a week/365 days a year basis. Security patrols and monitors the internal and the external premises including parking areas.

Thank you for your interest in our program. Please feel free to contact the faculty of the Robert J. Hochstim School of Radiography should you have any questions regarding the program or its policies.

(516) 632-4678

APPLICATION AND ENTRANCE EXAM RESERVATION FORM FOUND ON FOLLOWING PAGES SHOULD BE PRINTED AND MAILED TO THE PROGRAM

ROBERT J. HOCHSTIM SCHOOL OF RADIOGRAPHY
SOUTH NASSAU COMMUNITIES HOSPITAL
ONE HEALTHY WAY
OCEANSIDE, NEW YORK 11572
(516) 632-4678
APPLICATION FOR ADMISSION
SEPTEMBER SEMESTER

***PLEASE PRINT CLEARLY**

NAME•			
STREET ADDRESS•			
TOWN•		STATE	ZIP CODE
HOME TELEPHONE•	()	CELL PHONE/ OTHER CONTACT:	()
Social Security Number	— —	EMAIL ADDRESS: (PRINT LEGIBLY)	
Person to be notified in case of emergency•	Name:		
	Telephone:	Relationship:	
	()		
Have you ever been known by another name?	NO <input type="checkbox"/>	YES <input type="checkbox"/> What name?	
Are you legally eligible to attend school in the USA as per the Immigration Reform and Control Act?	NO <input type="checkbox"/>	YES <input type="checkbox"/>	
Have you ever been convicted of a Criminal Offense?(FELONY/MISDEMEANOR) <i>An affirmation response will not automatically exclude anyone from the program.</i> <i>If you have ever been convicted of a crime (other than a parking violation), involved in a crime of moral turpitude, or convicted of driving while intoxicated, a felony, you must check with the New York State Department of Health to verify that you satisfy requirements for licensing and National Registry.</i>	NO <input type="checkbox"/>	YES <input type="checkbox"/>	
Will you be at least 18 years of age by the start of the program?	NO <input type="checkbox"/>	YES <input type="checkbox"/>	
Our standards for acceptance require a successfully conferred two-year college degree or better. I attest that I have an accredited <input type="checkbox"/> Associate's degree, <input type="checkbox"/> Bachelor's degree, <input type="checkbox"/> Master's degree			
Institution Degree Conferred:	Degree:	Year Conferred:	
Are you able to perform the duties of a student radiographer as stated in the <i>Technical Standards</i> on page 4 in the catalog?	NO <input type="checkbox"/>	YES <input type="checkbox"/>	
Have you ever had any previous training in Radiography?	NO <input type="checkbox"/>	YES <input type="checkbox"/>	
Have you ever had any previous healthcare experience?	NO <input type="checkbox"/>	YES <input type="checkbox"/>	
Where?	When?		

Please list all previous employers with locations, beginning with the most recent.			
PREVIOUS EMPLOYER	FROM	POSITION HELD	REASON FOR LEAVING
	TO		

Please list the names and telephone numbers of three ***professional references*** (please, no relatives or friends)

1	Name: _____ Telephone# :()	Relationship: _____
2	Name: _____ Telephone # :()	Relationship: _____
3	Name: _____ Telephone # :()	Relationship: _____

PERSONAL ESSAY:

On a separate piece of paper, please tell us how you became interested in the field of Radiography and tell us what has been your greatest personal achievement.

TRANSCRIPTS:

Please have your high school and college remit official transcripts to the Robert J. Hochstim School of Radiography. The application process cannot proceed further without these official transcripts.

ENTRANCE EXAMINATION RESERVATION FORM:

Please mail the reservation form for the entrance exam as soon as you choose a date. This form may be mailed prior to any other application requirements to ensure a reservation because seats are limited.

"I attest and swear that the above information is complete and true to the best of my knowledge. I understand and agree that the discovery of any misinterpretation or omission in this application may prevent me from being accepted to the Robert J. Hochstim School of Radiography and may result in my immediate dismissal from the program after acceptance. If I am accepted into the Robert J. Hochstim School of Radiography, I agree to abide by the rules, policies and regulations set forth by the program and by South Nassau Communities Hospital."

Signature* (required)

Today's Date:

I have enclosed the application fee for \$100.00 in a;

CHECK MONEY ORDER.

OFFICE USE ONLY:

**Note:
Exam dates will be found
after each October
on the Entrance
Examination
Hotline.**

**ROBERT J. HOCHSTIM
SCHOOL OF RADIOGRAPHY
SOUTH NASSAU COMMUNITIES HOSPITAL
ONE HEALTHY WAY, OCEANSIDE, NY 11572 (516) 632-4678**

**RESERVATION FORM
ENTRANCE EXAMINATION**

An entrance examination is required to be considered for admission into the Robert J. Hochstim School of Radiography. Taking the examination is not considered an application for admission to the program. Applicants must also submit a completed application form (provided at the end of the program catalog) to the program. The examination is offered in December, January and February. To obtain the dates that the exams are given, please refer to the instructions below.

EXAM #	MONTH	EXAM #	MONTH
1 st Exam	December	4 th Exam	February
2 nd Exam	January	5 th Exam	February
3 rd Exam	January	ALL EXAMS WILL BEGIN AT 9:00 a.m. sharp	

- Please call the **Entrance Examination HOTLINE at 516-632-4679** for all exam dates;
 - Once you have chosen the applicable date, check the exam number and date on the form below;
 - Mail the completed and signed form to the address given;
*Robert J. Hochstim School of Radiography
South Nassau Communities Hospital
One Healthy Way
Oceanside, New York 11572*
 - Once the signed and completed form is received by program officials, a confirmation will be emailed to you providing specific instructions for your chosen exam (please provide legible printing of email address).
 - Please contact the program (516-632-4678) if you have not received confirmation within two weeks.
- Note: The examination will take approximately 2.5 hours and will begin promptly at 9:00 a.m. on each day- The fee for the examination is \$75.00 in **CASH** to be paid at the time of the test. Photo ID required. The seat capacity is limited for each exam, so please submit your request promptly

KEEP TOP PORTION FOR YOUR REFERENCE

PLEASE PRINT AND WRITE LEGIBLY

MAIL BOTTOM PORTION TO PROGRAM

ENTRANCE EXAMINATION RESERVATION FORM

Name			Today's Date	
Street Address			Apt. Number	
Town		State	Zip code	
Phone				
Email:	<i>Please print carefully because this is the only communication method used to confirm your reservation</i>	Email Address:		
<i>PLEASE CHECK ONE BOX BELOW</i>				
<input type="checkbox"/>	EXAM #1 DECEMBER	<input type="checkbox"/>	EXAM #4 FEBRUARY	
<input type="checkbox"/>	EXAM #2 JANUARY	<input type="checkbox"/>	EXAM #5 FEBRUARY	
<input type="checkbox"/>	EXAM #3 JANUARY	*Check with program for added exam dates after #5 in February		
<i>Applicants Signature (Cannot process without signature)</i>			<p align="center"><i>Office use:</i></p> <input type="checkbox"/> <i>Emailed Confirmation</i> <i>Date:</i>	